

RAAUZYUW RUDIDFE0001 1362000-UUUU--RHMCSSU.
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FM DFAS INDIANAPOLIS IN//ADIP//
TO AIG 4579
INFO DFAS INDIANAPOLIS IN//ADIP//
BT
UNCLAS
MSGID/GENADMIN/DFAS-ADIP//
SUBJ/CLEARING SUSPENSE ACCOUNT TRANSACTIONS (ACCTG POL IMPL MSG 05-37)
A. DODFMR, VOL 3, CHAPTER 11.
B. DIRECTOR, ACCOUNTING SERVICES, STANDARD PROCEDURES FOR PROCESSING OVERAGED SUSPENSE ACCOUNT TRANSACTIONS NOT COVERED BY PUBLIC LAW 107-314, OCTOBER 2004.
C. DODFMR, VOL 5, CHAPTER 6.
1. ALL DISBURSING AND ACCOUNTING ACTIVITIES ARE REMINDED TO REVIEW GUIDANCE CONTAINED IN REFERENCES A AND B.
2. REVIEW TRANSACTIONS GOING INTO SUSPENSE ACCOUNTS AND IMMEDIATELY TAKE STEPS TO STEM THE INFLOW INTO THESE ACCOUNTS. REVIEW BUSINESS PROCESSES THAT CAUSE ITEMS TO GO INTO SUSPENSE AND SEE IF THEY CAN BE PROCESSED DIRECTLY TO AN APPROPRIATION.
3. IN GENERAL, TRANSACTIONS IN SUSPENSE ACCOUNTS MUST BE CLEARED WITHIN 60 DAYS OR POSSIBLY BE CHARGED TO CURRENT APPROPRIATIONS. SOME EXCEPTIONS ARE PROVIDED IN REF B, PARAGRAPH 2.1.F. GENERALLY, UNIDENTIFIED CREDIT TRANSACTIONS (COLLECTIONS) WILL BE TRANSFERRED TO 21R3210.0001 (GENERAL FUND PROPRIETARY RECEIPTS NOT OTHERWISE CLASSIFIED, ARMY) AND IAW BOTH REFERENCE A, PARAGRAPH 111504, AND REFERENCE B, PARAGRAPH 2.1.F, UNIDENTIFIED DEBIT TRANSACTIONS (DISBURSEMENTS) WILL BE PROCESSED AS AN ERRONEOUS PAYMENT IAW REF C. IAW REFERENCE A, PARAGRAPH 110801, WRITTEN APPROVAL MUST BE OBTAINED FROM THE MILITARY DEPARTMENT ASSISTANT SECRETARIES (FINANCIAL MANAGEMENT AND COMPTROLLER) OR DEFENSE AGENCY COMPTROLLER TO DISCONTINUE RESEARCH. ALSO, APPROVAL MUST BE OBTAINED FROM THE FUND HOLDER BEFORE TRANSACTIONS CAN BE WRITTEN-OFF.
4. DFAS-IN DEPARTMENTAL ACCOUNTING WILL BE REVIEWING SUSPENSE ACCOUNT BALANCES AND REPORTING TO DFAS-IN DIRECTOR AND DEPUTY DIRECTOR WHEN NON-EXEMPT BALANCES EXCEED THE 60-DAY TIMEFRAME.
5. THIS MESSAGE HAS BEEN COORDINATED WITH ARMY (ASA(FM&C)).
6. POC, 317-510-3272.//
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